



SCHOOL MANAGEMENT COMMITTEE (SMC)

1. INFRASTRUCTURE IMPROVEMENT

Date: 18 April 2025

Venue: Principal's Office

Agenda: To review classroom infrastructure and identify requirements for providing a safe and comfortable learning environment.

Minutes of the Meeting:

- The condition of classroom furniture was reviewed.
- Some **student chairs were found broken/damaged** and required immediate attention.
- The committee discussed the need for timely repair and replacement of unusable furniture.
- Regular inspection and maintenance of classroom infrastructure was also emphasized.

Conclusion:

It was decided to **replace broken chairs on priority** and strengthen regular maintenance of classroom furniture to ensure **student safety, comfort, and effective classroom learning.**

2. ACADEMIC IMPROVEMENT – ENVIRONMENTAL STUDIES

Date: 23 July 2025

Venue: Principal's Office

Agenda: To enhance learning outcomes in Environmental Studies through experiential and activity-based learning.

Minutes of the Meeting:

- The importance of connecting EVS concepts with **real-life experiences** was discussed.
- Increased **tree plantation and plant-care activities** were proposed within the school campus.
- Students would be encouraged to participate in planting, nurturing, and observing the growth of plants.
- Such activities would help students understand **environmental conservation, biodiversity, sustainability, and the importance of trees.**

Conclusion:

It was decided to promote **hands-on environmental activities** to strengthen EVS learning, environmental awareness, and students' sense of responsibility towards nature.

3. PROMOTION OF CO-CURRICULAR ACTIVITIES

Date: 16 October 2025

Venue: Principal's Office

Agenda: To provide wider opportunities for students through diverse co-curricular activities.

Minutes of the Meeting:

- The need to increase the frequency and variety of co-curricular activities was discussed.
- Activities such as **quizzes, debates, storytelling, art, music, dance, sports, exhibitions, and competitions** were proposed.
- The committee emphasized active participation of students across different age groups and abilities.
- Co-curricular activities were recognized as an important means of developing **creativity, confidence, communication, teamwork, leadership, and social skills**.

Conclusion:

It was decided to organize **regular and diverse co-curricular activities** throughout the academic session to promote the **holistic development, talent enhancement, and overall personality development** of students.


Principal
The Millennium School
Batala (Gurdaspur)
Manpreet Kaur